

School District of Black River Falls
Application for the Use of District Facilities or Other Property
Applicants shall submit this form to the appropriate building principal for review and approval.

School/Property Requested: Red Creek ~ Aroom with a SmartBoard

Room/Area Requested: 608 or 304

Date(s) Requested: 3/7/2026 Estimated Number in Attendance 20-30

Start Time: 1:00 End Time: 3:00 Use of kitchen or equipment? Yes No X

Use of Concessions Area? Yes No X Middle School or Field House Concessions (Circle one or both)

Describe the intended use of the facilities or other property. Wisconsin Honey Producers yearly meeting

Will the intended use benefit students? If so, how? Yes - education on bees, youth scholarship

List district equipment requested for use along with the facility or other property. Red Creek Elementary room 608 or 304 ~ use of SmartBoard

TO BE COMPLETED BY BUILDING PRINCIPAL: Rental fee for district facilities or other property (Appendix A) \$ 50.00 \*No actual bees allowed in the building.

Additional Fee for Using Facilities or other property (830-Rule I.B.2) \$ (Required if over six (6) hours - Addtl \$5/hr resident or \$10/hr non-resident)

Certificate of Insurance required for activity (830-Rule I.A.1.c) Yes

Actual Costs to be billed after event: Custodial Supervision (830-Rule I.B.2.b) (Billed for actual time) Yes Event Supervision (830-Rule I.B.2.b) (Billed for actual time) Yes Kitchen Supervision (830-Rule I.B.2.b.) (Billed for actual time) Yes

Name of Organization: Wisconsin Honey Producers
Person in charge: Jason + Jen Massart Email Address: jennifer.massart@brf.org
Billing Address: 11865 North Rd. Melrose WI 53642
Contact Phone #: 608-633-1664

Jenny Massart 2/9/26 Representative's Signature Date

[Signature] 2/9/26 Building Principal's Signature Date

[Signature] Concession Advisor's Signature Date

[Signature] 2/9/26 Activities Director's Signature Date

The above-signed representative shall be responsible for returning the facility to the original condition. Any damages or loss the district incurs will be billed accordingly.